



## FUNDAYS 2019 Gilwell Park: Information for Group Leaders

### Welcome

We are looking forward to welcoming you to Fundays 2019 at Gilwell Park. Whether you are new to the event or have been before, please read carefully through the information below to make your arrival/departure as smooth as possible.

### Arrivals and parking

If you are arriving by coach, specific arrangements are in place. Please see 'Information for Coach Arrivals' (available to download from the Fundays website).

If your group is arriving individually, please ensure that you have given each individual a copy of the 'Information for Parents/Guardians' (available to download from the Fundays website).

There is a designated meeting point, located next to Jack Petchey Lodge (Event Arrivals) leading onto the Branchet Field. This will be clearly signposted and you should arrange to meet your group here.

If possible, please encourage your group to car share to help reduce the number of vehicles arriving to the site. Where appropriate, please ensure you give parents a contact telephone number for the group leader.

**Please note: The car park on site opens at 8:00 and there will be no access before this time. If you arrive early, please park at Chingford Plains (public car park 5 minutes from Gilwell Park) and make your way to Gilwell Park after 8:00.**

### Event Arrivals and registration

The Event Arrivals is located within the Jack Petchey Lodge and is clearly signposted. You MUST check your group in before taking part in any activities. Event passes are issued at check in and without your pass, you will be unable to participate. Event Arrivals opening hours are 8:00 – 10:30 on Saturday and Sunday. Outside of these times check in and info point will be located in the Scout Adventures Reception

To assist with the smooth running of registration, we ask that only a single representative books your group in. The remainder of the group are to go to the Picnic Area on the Training Ground.



To register you will need your booking confirmation and either cash, cheque or card to pay for a maximum of three additional people (cheques should be made payable to 'The Scout Association'). Please ensure that you have completed all guest details online prior to your arrival through our portal. If you have any questions, please contact us on [info.request@fundays.org.uk](mailto:info.request@fundays.org.uk). Please note that refunds cannot be given for lower numbers of attendees as activities will have been arranged for the numbers booked. On arrival you will be issued with a pack containing event passes, merchandise (if ordered), and other useful information. Please ensure the correct person is wearing the correct event passes.

### Safeguarding

As a leader you have an important role to play in ensuring that all young people are kept safe whilst at Fundays. It is the policy of The Scout Association to safeguard the welfare of all members by protecting them from neglect and from physical, sexual and emotional harm. The TSA Safeguarding Team created a Fundays Safeguarding Guide which will be available for download on our website closer to the event.

This guide will help you to think about some of the potential situations which could arise during Fundays and help you and your team to plan for and mitigate these risks. It also outlines the help and support available to you and your group in the unlikely event that something does go wrong.

Please share and discuss this guide with all adult volunteers prior to attending Fundays. Should you have any safeguarding questions before the event please contact your County Safeguarding Awareness Coordinator.

If you have any questions, please contact us on [info.request@fundays.org.uk](mailto:info.request@fundays.org.uk)

### Activities

Activities on Saturday will start at 10:00 and finish at 16:30 and on Sunday activities will start at 9:30 and finish at 16:00. Through lunch time the activities will stop or run at a lower capacity. Some of our activities are water based; therefore it is advisable to bring a change of clothes and a towel. Please note that swimming will not be offered as an activity in 2019. To allow all young people an equal opportunity to participate, there will be restrictions on the number of goes for our most popular activities.

In order to give the best opportunity for young people to take part, leaders and helpers are not permitted to take part in activities unless required to do so for safety reasons.

This year we also have multiple workshops running around the site, please check the program displayed on arrival to ensure you don't miss out.



### Refreshments & tents

We have outlets selling snacks (hot and cold), drinks and sweets - these are situated on-site. The Adventures Café will be open during the day in the White House. A free leaders' tea & coffee area will be available on site.

Groups may pitch their day tents on the Training Ground in marked areas. Please do not pitch tents in other areas or in the car park. Equipment is left at your own risk.

### Additional information

First aid will be available throughout the weekend; the location is marked on all event maps and clearly signposted.

Merchandise that has been pre-ordered (deadline for pre-order is 10<sup>th</sup> May) MUST be collected on presentation of your tickets at Event Arrivals.

Uniform is not required; however a neckerchief and/or group t-shirt should be worn if possible, as this helps to reunite lost young people with their groups.

It is very helpful to us if your young people know their group name or carry their group name on them, along with a contact number for their leader. This helps us find leaders as quickly as possible.

### And finally...

Please take the time to talk to us during the day and let us know your opinions on any aspect of the event. The Gilwell Park Staff and Service Team want you to have the best day possible. If you encounter anything that requires our attention, let us know as soon as possible so that we can endeavour to sort it out for you there and then.

For further information prior to the event visit our website - [www.scouts.org.uk/fundays](http://www.scouts.org.uk/fundays), like us on Facebook [www.facebook.com/FundaysUK](https://www.facebook.com/FundaysUK) or follow us on Twitter @FundaysUK

**We look forward to seeing you at Fundays!**



# FUNDAYS 2019

## DROP OFF

## PARKING PASS

PASS HOLDER NAME:

BOOKING REFERENCE:

ONSITE MOBILE CONTACT NUMBER:

This pass entitles the holder to park in the DROP OFF ZONE only and is limited to 15mins waiting.

(Please display this vehicle pass on entry to Scout Adventures Gilwell Park)



# FUNDAYS 2019

## WEEKEND

## PARKING PASS

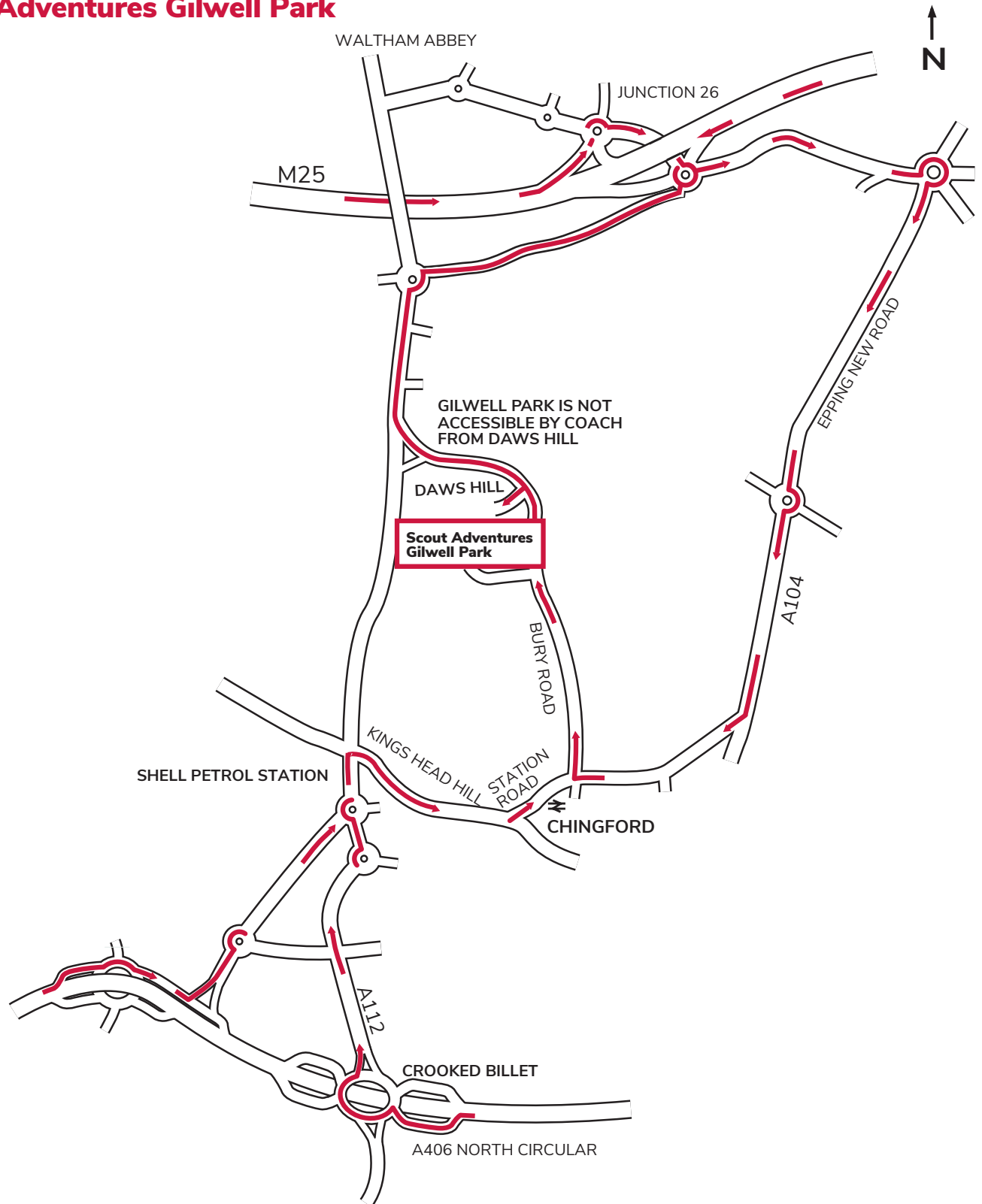
PASS HOLDER NAME:

BOOKING REFERENCE:

ONSITE MOBILE CONTACT NUMBER:

(Please display this vehicle pass on entry to Scout Adventures Gilwell Park)

## Directions to Scout Adventures Gilwell Park



### From Junction 26 of the M25 – Eastbound

1. At first roundabout, take 3rd exit for the A121
  2. At second roundabout, take 2nd exit onto A121 (Westbound M25 from here)
  2. At third roundabout take first exit onto A112 / Seward stone Road
  3. Turn left onto Daws Hill
  4. Road name changes to Bury Road
  5. Turn right onto Gilwell Lane
- Please note: Not all directions are suitable for coaches.  
Please contact the centre for advice.

**Scout**   
**Adventures**  
Gilwell Park

Bury Road  
Chingford  
London  
E4 7QW

Tel: 0208 498 5444