



## FUNDAYS 2019 Woodhouse Park: Information for Group Leaders

### Welcome

We are looking forward to welcoming you to Fundays 2019 at Woodhouse Park. Whether you are new to the event or have been before, please read carefully through the information below to make your arrival/departure as smooth as possible.

### Arrivals and parking

Please follow the directions map attached when travelling to Woodhouse Park. Traffic management will be in place from 8am.

On arrival you will be directed by a member of the traffic management team to the relevant parking zone. Please ensure that you have the relevant parking permit (see attached) displayed in the window all cars. Please note that the speed limit is 5mph within Woodhouse Park.

If you are arriving by coach, specific arrangements are in place. Please see 'Information for Coach Drivers'. We have arranged for off-site parking to be available and all coaches will be parked at this location. Further information can be found in the 'Information for Coach Drivers' info pack

If your group is arriving individually, please ensure that you have given each individual a copy of the 'Information for Parents/Guardians' (this is also available to download from the Fundays website).

There is a designated meeting point, located at the top of Avon Field which is adjacent to the car park will be sign posted as Reception. This is where you must arrange to meet your group. If possible please encourage your group to share transport, this will help to reduce the number of vehicles arriving to the site. Where appropriate, please ensure you give parents a contact telephone number for yourself.

### Event registration and reception

Registration is located at the Reception area and is clearly signposted. You MUST check in your group before taking part in any activities. Event passes are issued at check in and without your pass, you will be unable to participate. Check in opening hours are 7.30am – 11am on Saturday and Sunday. Outside of these times reception will be located in the Scout Adventures Reception



To assist with the smooth running of registration, we ask that only a single representative books your group in. The remainder of the group are to go to the Picnic Area on the Severn Field.

To register you will need your booking confirmation and either cash, cheque or card to pay for a maximum of three additional people (cheques should be made payable to 'The Scout Association'). Please ensure that you have completed all guest details online prior to your arrival through our portal. If you have any questions, please contact us on [info.request@fundays.org.uk](mailto:info.request@fundays.org.uk) Please note that refunds cannot be given for lower numbers of attendees as activities will have been arranged for the numbers booked. On arrival you will be issued with a pack containing event passes for meals and merchandise (if ordered), and other useful information. Please ensure the correct person is wearing the correct event passes.

### Safeguarding

As a leader you have an important role to play in ensuring that all young people are kept safe whilst at Fundays. It is the policy of The Scout Association to safeguard the welfare of all members by protecting them from neglect and from physical, sexual and emotional harm. The TSA Safeguarding Team created a Fundays Safeguarding Guide which will be available for download on our website closer to the event.

This guide will help you to think about some of the potential situations which could arise during Fundays and help you and your team to plan for and mitigate these risks. It also outlines the help and support available to you and your group in the unlikely event that something does go wrong.

Please share and discuss this guide with all adult volunteers prior to attending Fundays. Should you have any safeguarding questions before the event please contact your County Safeguarding Awareness Coordinator.

If you have any questions, please contact us on [info.request@fundays.org.uk](mailto:info.request@fundays.org.uk)

### Activities

Activities on Saturday will start at 10am and finish at 4:30pm and on Sunday activities will start at 9:30am and finish at 4pm. Lunch break on both days is between 12:30pm and 1:15pm. Some of our activities are water based; therefore it is advisable to bring a change of clothes and a towel. To allow all participants equal opportunity on our activities, there will be restrictions for the most popular activities.

In order to give maximum opportunity to the young people, leaders and helpers are not permitted to take part in activities unless required to do so for safety reasons.



### Refreshments & tents

Refreshments are available on the Yeo and on the Trym field. These include confectionery and drink outlets, as well as complimentary Tea/coffee. We have hot and cold food snacks available.

Groups may pitch their day tents on the Yeo field. Equipment is left at your own risk.

### Additional information

First aid will be available throughout the weekend; the location is marked on all event maps and clearly signposted.

Merchandise that has been pre-ordered (deadline for pre-order is 10<sup>th</sup> May) MUST be collected on presentation of your tickets at Event Arrivals.

Uniform is not required; however a neckerchief and/or group t-shirt should be worn if possible, as this helps to reunite lost young people with their groups.

It is very helpful to us if your young people know their group name or carry their group name on them, along with a contact number for their leader. This helps us find leaders as quickly as possible.

Mobile phone reception at Woodhouse Park can be variable and therefore you should bear this in mind when using a mobile phone as a 'contact' number.

### And finally...

Please take the time to talk to us during the day and let us know your opinions on any aspect of the event. The Woodhouse Park Staff and Service Team want you to have the best day possible. If you encounter anything that requires our attention, let us know as soon as possible so that we can endeavour to sort it out for you there and then.

For further information prior to the event visit our website - [www.scouts.org.uk/fundays](http://www.scouts.org.uk/fundays), like us on Facebook [www.facebook.com/FundaysUK](http://www.facebook.com/FundaysUK) or follow us on Twitter @FundaysUK

**We look forward to seeing you at Fundays!**



# FUNDAYS 2019

## DROP OFF

## PARKING PASS

PASS HOLDER NAME:

BOOKING REFERENCE:

ONSITE MOBILE CONTACT NUMBER:

This pass entitles the holder to park in the DROP OFF ZONE only and is limited to 15mins waiting.

(Please display this vehicle pass on entry to Scout Adventures Woodhouse Park)



# FUNDAYS 2019

## WEEKEND

## PARKING PASS

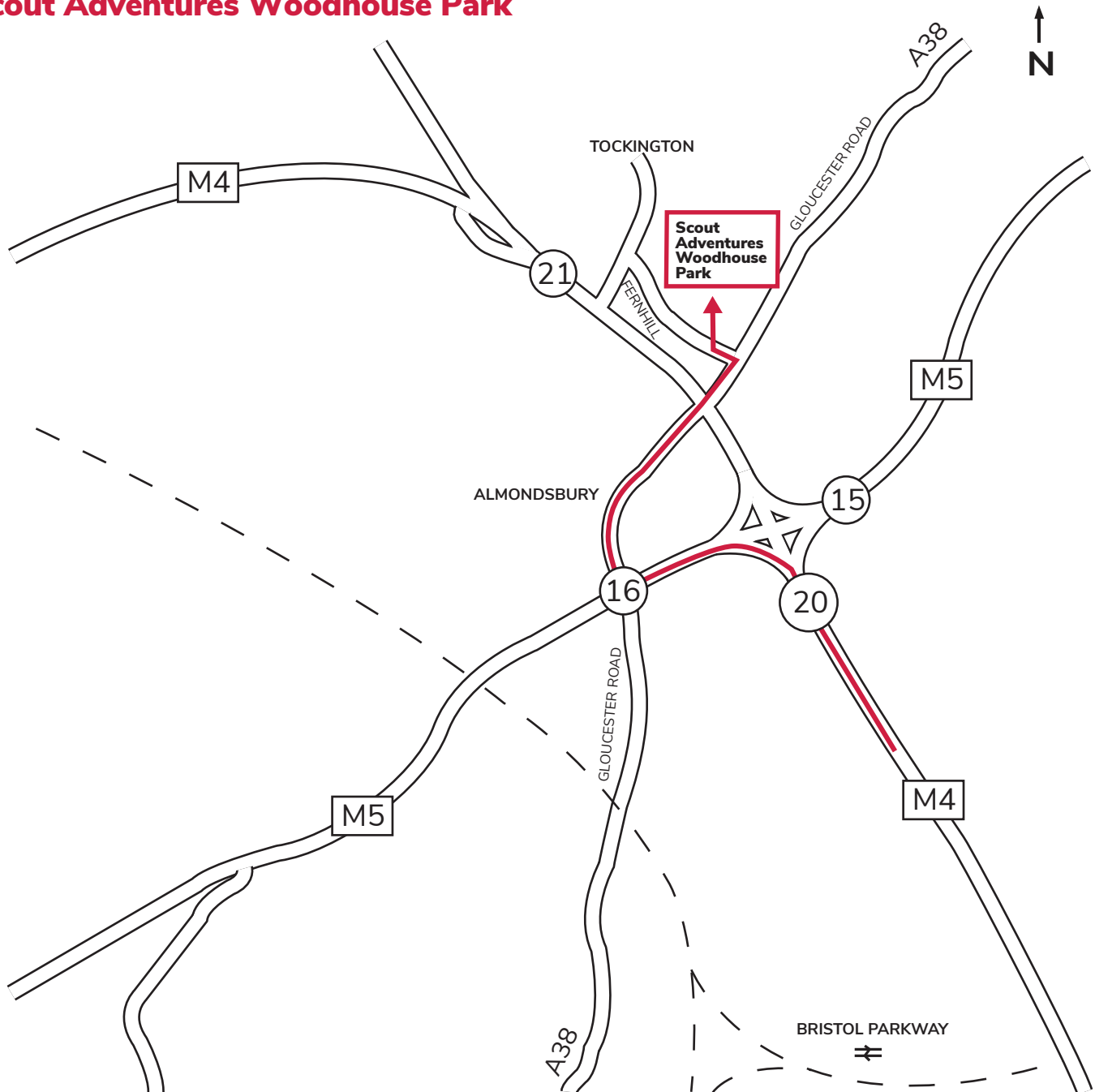
PASS HOLDER NAME:

BOOKING REFERENCE:

ONSITE MOBILE CONTACT NUMBER:

(Please display this vehicle pass on entry to Scout Adventures Woodhouse Park)

## Directions to Scout Adventures Woodhouse Park



### Directions from M4 and M5

1. Take junction 20 of M4 onto the M5 south. (Bristol West)
2. At Junction 16 of M5 exit onto A38 towards Filton/Thornbury.
3. At the roundabout take 3rd exit onto Gloucester Rd.
4. Turn left onto Fernhill and the centre is on the right. Do not follow Sat Nav down the hill.

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