



FUNDAYS 2017 Gilwell Park: Information for Group Leaders

Welcome

We are looking forward to welcoming you to Fundays 2017 at Gilwell Park. Whether you are new to the event or have been before, please read carefully through the information below to make your arrival/departure as smooth as possible.

Arrivals and parking

If you are arriving by coach, specific arrangements are in place. Please see 'Information for Coach Drivers'.

If your group is arriving individually, please ensure that you have given each individual a copy of the 'Information for Parents/Guardians' (this is also available to download from the Fundays website). There is a designated meeting point, located at the end of the drop-off parking zone which is in front of The White House. This is where you must arrange to meet your group. If possible please encourage your group to share transport, this will help to reduce the number of vehicles arriving to the site. Where appropriate, **please ensure you give parents a contact telephone number for yourself.**

Event registration and reception

The event reception is located within the Jack Petchey Lodge and is clearly signposted. You **MUST** check in your group before taking part in any activities. Event passes are issued at the event reception and without your pass, you will be unable to participate. Event reception opening hours are 8.00am – 11am on Saturday and Sunday. Outside of these times reception will be located in the Scout Adventures Reception

To assist with the smooth running of registration, we ask that only a single representative books your group in. The remainder of the group are to go to the Picnic Area on the Training Ground.

To register you will need your booking confirmation and either cash, cheque or card to pay for a maximum of three additional people (cheques should be made payable to 'The Scout Association'). Please ensure that you have completed all guest details online prior to your arrival as this will replace the nominal roll form this year. If you have any questions, please contact us on info.request@fundays.org.uk. Please note that refunds cannot be given for lower numbers of attendees as activities will have been arranged for the numbers booked. On arrival you will be issued with a pack containing ID cards and lanyards, tickets for meals and merchandise (if ordered), and other useful information. Please ensure the correct person is wearing the correct ID card and lanyard.



FUNDAYS 2017
10 - 11 JUNE





Safeguarding

As a leader you have an important role to play in ensuring that all young people are kept safe whilst at Fundays. It is the policy of The Scout Association to safeguard the welfare of all members by protecting them from neglect and from physical, sexual and emotional harm. The TSA Safeguarding Team created a Fundays Safeguarding Guide which is attached to this email and available for download on our website.

This guide will help you to think about some of the potential situations which could arise during Fundays and help you and your team to plan for and mitigate these risks. It also outlines the help and support available to you and your group in the unlikely event that something does go wrong.

Please share and discuss this guide with all adult volunteers prior to attending Fundays. Should you have any safeguarding questions before the event please contact your County Safeguarding Awareness Co-ordinator.

To request the guide via email or if you have any questions, please contact us on info.request@fundays.org.uk

Activities

Activities on Saturday will start at 10am and finish at 4:30pm and on Sunday activities will start at 9:30am and finish at 4pm. Lunch break on both days is between 12:30pm and 1:15pm. Some of our activities are water based; therefore it is advisable to bring a change of clothes and a towel. Please note that Swimming will not be offered as an activity in 2017. To allow all participants equal opportunity on our activities, there will be restrictions for the most popular activities.

In order to give maximum opportunity to the young people, leaders and helpers are not permitted to take part in activities unless required to do so for safety reasons.

Refreshments & tents

Refreshments are available at on-site. These include confectionery and drink outlets, as well as those selling hot food, sandwiches and cakes. A leaders' tea & coffee area will be available on site.

Groups may pitch their day tents on the Training Ground. Equipment is left at your own risk.



FUNDAYS 2017
10 - 11 JUNE





Additional information

First aid will be available throughout the weekend; the location is marked on all event maps and clearly signposted on Camp Square.

Merchandise that has been pre-ordered **MUST** be collected on presentation of your tickets in the Jack Petchy Lodge on arrival as leftover stock will be sold in the Providore after 3pm on Saturday afternoon.

Uniform is not required; however a neckerchief and/or group t-shirt should be worn if possible, as this helps to reunite lost Beavers, Cubs, Rainbows and Brownies with their groups.

It is very helpful to us if your young people know their group name or carry their group name on them, along with a contact number for their leader. This helps us find leaders as quickly as possible.

Mobile phone reception at Gilwell Park can be variable and therefore you should bear this in mind when using a mobile phone as a 'contact' number. The following networks all appear to have good reception: T-Mobile, O2, Virgin and 3.

And finally...

Please take the time to talk to us during the day and let us know your opinions on any aspect of the event. The Gilwell Park Staff and Service Team want you to have the best day you possibly can. If you encounter anything that requires our attention, let us know as soon as possible so that we can endeavour to sort it out for you there and then.

For further information prior to the event visit our website - www.scouts.org.uk/fundays, like us on Facebook www.facebook.com/FundaysUK or follow us on Twitter @FundaysUK

We look forward to seeing you at Fundays!



FUNDAYS 2017
10 - 11 JUNE





DROP OFF PARKING PASS

PASS HOLDER NAME:

BOOKING REFERENCE:

ONSITE MOBILE CONTACT NUMBER:

This pass entitles the holder to park in the DROP OFF ZONE only and is limited to 15mins waiting.

(Please display this vehicle pass on entry to Scout Adventures Gilwell Park)



FUNDAYS 2017
10 - 11 JUNE





WEEKEND PARKING PASS

PASS HOLDER NAME:

BOOKING REFERENCE:

ONSITE MOBILE CONTACT NUMBER:

(Please display this vehicle pass on entry to Scout Adventures Gilwell Park)



FUNDAYS 2017
10 - 11 JUNE



